

**ORANGEVALE FOOD BANK
VOLUNTEER AGREEMENT and LIABILITY RELEASE**

Volunteer Information:

Name: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Home Phone: _____ Cell Phone: _____

Emergency Contact Information:

Name: _____ Relationship: _____

Phone (include area code): _____

Have you ever been convicted of a felony or misdemeanor? Yes _____ No _____

If yes, please explain

Are you volunteering to fulfill a certain amount of hours?

___ School/ Class requirement ___ Court-mandated ___ Other: _____

Signature of Volunteer: _____ **Date** _____

Signature of Parent/Guardian if volunteer is under 18 years of age: _____

Names of Family members volunteering under the age of 18:

Name: _____

Name: _____

Name: _____

(be sure to review VOLUNTEER GUIDELINES on the back of this page)



PO Box 2963 Orangevale, CA 95662
(916) 304-3663
info@orangevalefoodbank.org
www.orangevalecommunityfoundation.org
www.orangevalefoodbank.org

VOLUNTEER GUIDELINES and CODE OF CONDUCT

Orangevale Food Bank appreciates your service and we will do our utmost to ensure that your volunteer experience is rewarding, productive, and safe. We ask your cooperation in following these guidelines:

(please initial)

- _____ We ask that you treat each volunteer shift as a real job.

- _____ Volunteers should arrive promptly and if leaving prior to the end of a shift or if there is a change in your schedule to notify staff promptly.

- _____ Follow staff instruction and complete duties as assigned. Ask for help, as needed.

- _____ Wash hands before beginning your shift, after breaks, smoking, or using restroom.

- _____ Be safe. Use proper techniques when lifting things, using your legs to push upwards.

- _____ Supplies or food of any kind **may not be taken** from the program without permission from management. Unauthorized possession will be considered stealing.

- _____ Treat fellow volunteers with respect and courtesy.

- _____ Be polite, pleasant, and enthusiastic at all times while working as a representative of the Orangevale Food Bank. Staff or volunteers will not tolerate aggressive, pushy behavior and harassment of any kind.

- _____ Youth volunteers (ages 14-17) must have guardian permission in order to volunteer at OVFB. Adult supervision is required for ages under 14 without prior approval.

- _____ All personal belongings, purses, backpacks, computers, etc., should be left in your vehicle. The Orangevale Community Foundation assumes no responsibility for damage to or loss of personal property of volunteers.

- _____ Closed toe shoes must be worn at all times.



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